

REQUEST FOR INDIVIDUAL CONSUMER CREDIT REPORT **v 1.4**

Note: The information below is required to process this request.
Omission of any information may delay processing.

Date (DD-MM-YYYY):		
Full Name (First, Middle and Last Names):		
Complete Mother's Maiden Name:		
Date of Birth (Day Month Year):		
Civil Status:		
Gender:		
ID1 Card Type and Number:		
ID1 Expiry Date:		
ID2 Card Type and Number:		
ID2 Expiry Date:		
Present Address:		
Permanent Address:		
Residential Phone Number:		
Mobile Number:		
Email Address:		
Company/Employer Name:		
Business/Office Address:		
Business/Office Phone Number:		
How did you know about TransUnion?		
Is it your first time to request for TransUnion Credit Report?		
Purpose of Request:		

Authorization and consent

I hereby authorize TransUnion Information Solutions, Inc., to process and store my foregoing personal information, sensitive or otherwise, and to enquire into and share the same to its Members, including, but not limited to, Banks, Credit Card Companies, Financial Intermediaries, Non-bank Financial Institutions, Insurance Companies, Telecommunications Companies, Utility Companies, Real Estate Developers, Automobile Dealers, Government Financial Institutions, and Government-owned or Controlled Corporations, and to its third party providers, for the following purpose:

1. For accessing my credit report containing consolidated positive and negative credit information in connection with my application for and availment of credit facilities from different financial institutions;
2. Creation of Credit Related Products and Services;
3. KYC Verification;

Furthermore, I acknowledge that I have been informed of my rights under Republic Act No. 10173, otherwise known as the Data Privacy Act and further recognize that I have been duly informed of the purpose, scope, source and method of the data processing involved including how long my personal information will be retained. I understand that my Personal Data can be processed, transferred to, used or stored on servers that may be located outside of the Philippines.

I hereby authorize and consent TransUnion Philippines to collect and process my personal information in accordance with the applicable laws and regulations on data privacy, including the Philippine Data Privacy Act of 2012 and its implementing rules and regulations.

Disclaimer: Under any circumstance(s), the consumer shall coordinate directly only with the Issuing Bank in case any dispute regarding the account(s) is/are found. Only local accounts will be reflected in the credit report.

This application is for one (1) Credit Report request only and is valid for forty-five (45) Calendar days from the date indicated on this form.

REMINDERS:

An application will be tagged as Abandoned in the following scenarios:

1. **Lapse of 45-day Authorization and Consent** – an application will be tagged as **“Abandoned”** if the customer has become unresponsive (whether it is due to missing/lacking documents, or not selecting preferred KYC schedule) and has reached his/her application’s expiry date. **Payment will be forfeited in favor of TransUnion.**
2. **No show on KYC** – customers are allowed to re-schedule 2 times after failing to attend the first scheduled KYC. If no show on the second re-scheduled date, the **application will be tagged as “Abandoned” and payment will be forfeited in favor of TransUnion.**

Should the customer re-apply, full Credit Report fee has to be paid, and the customer will have to go through the whole process again (in both instances).

Once documents are confirmed to be compliant, we will create a file to generate your Credit Report and send you a link where you can select your preferred KYC appointment which will be done via Zoom video call. Our team will reach out for the steps.

Signature over printed name:	
Date:	

2 Valid Government-issued IDs are required and this is non-negotiable.

Please refer to the list below.

IDs accepted:

1. Passport
2. Driver's License
3. Professional Regulation Commission (PRC) ID
4. National Bureau of Investigation (NBI) Clearance
5. Police Clearance
6. Postal ID
7. Voter's ID
8. National ID
9. Government Service Insurance System (GSIS) e-Card
10. Social Security System (SSS) Card
11. Senior Citizen Card
12. Overseas Workers Welfare Administration (OWWA) ID
13. OFW ID
14. Seaman's Book
15. Alien Certification of Registration/Immigrant Certificate of Registration
16. Government Office and GOCC ID (e.g. Armed Forces of the Philippines (AFP ID), Home Development Mutual Fund (HDMF ID))
17. Certification from the National Council for the Welfare of the Disabled Persons (NCWDP)
18. Department of Social Welfare and Development (DSWD) Certification
19. Integrated Bar of the Philippines ID
20. UMID